



CAROLINA FOOTHILLS REAL ESTATE

Sublease Agreement Instructions

The subleser and subleasee will need to fill out the form and sign. If the sublesor is on a joint/group lease then their roommates will have to sign off on the sublease form as well. The subleser will pay a \$100.00 processing fee for subleasing and the subleasee will pay a \$50.00 application fee, a \$100.00 deposit, and a \$100.00 non refundable cleaning fee. The subleasee will need to fill out an application and meet our screening criteria before considered, the application can be found on our website at ClemsonPropertyMgmt.com. Once all paperwork has been completed and submitted you will receive an email with confirmation, a copy of the executed sublease agreement, and reminder of monies due.

If you have any questions please contact our leasing office at 864-654-9552 or by email at rentals@thecarolinafoothills.com.

Carolina Foothills Real Estate
MANAGEMENT DIVISION
201 Frontage Rd. Suite 2, Clemson, SC 29631
www.clemsonpropertymgmt.com
(864).654.9552

SUBLEASE AGREEMENT AND APPROVAL

DATE: _____
ADDRESS: _____
SUBLEASOR (Current Tenant): _____
SUBLEASEE (New Tenant): _____

This is to certify that _____ is subleasing the above referenced apartment from _____ (start date) to _____ (end date) and assumes all terms and conditions of the original lease signed by the Sublesor.

The rent of \$_____ per month is to be paid by the Subleasee. Any additional rents due will be handled in the following manner:

The Security Deposit of \$200.00 will be paid by the Subleasee and a \$100.00 non refundable cleaning/carpet cleaning fee.

It is understood that this sublease agreement does not relieve the Sublesor of responsibility to Carolina Foothills Real Estate for damages, non-payment of rent, and/or any late fees, unless both parties have signed a release form.

The Sublesor hereby agrees to pay Carolina Foothills Real Estate a \$100.00 processing fee for Sublease Agreement.

Sublesor (Current Tenant)

Subleasee (New Tenant)

We the tenants of the above apartment accept _____ as the Subleasee.

Tenant

Tenant

Tenant

Carolina Foothills Real Estate